In the event of any conflict between the provisions of the Minimum Standards and this Appendix, the provisions of the Minimum Standards shall control.

	FBO	
Doc Ref	ltem	Y/N/NA
Sec3	Minimun Standards for All FBOs and SASOs	
Sec3.1	Financial Investment	
Sec3.2	Business Background	
Sec3.3	Financial Resources	
Sec3.3	Management Resources	
	Faciity Details	
Sec3.4	Airport Lease	
	5,000 square feet floor space	
	aircraft hangar storage	
	Of which 600 square feet office, customer lounge space	
	heated	
	lighted	
	Public Restrooms	
	heated	
	lighted	
	Flight Planning capability	
	Internet access	
	10 Aircraft Tie Down spaces (may use public tie-down)	
	Paved customer and employee parking	
	Sell Fuel	
	2 other services Sec6 thru Sec16 (List out)	
Sec3.5	Open 8 hrs per Day, 5 Days a week	
	Trained person in attendance	
	Operations hours promptly displayed	
	Working phone number after hours	
	After hours 1 hour max. response time	
Sec3.8	Acquire and Mainatin Insurance	
Sec3.9	Obtain Necessary Environmental Review and permits; maintain in effect	
Sec3.10	Provide copies of necessary documents at City's request	
Sec4	Sec.4 Applications and Qualifications	
Sec4.1	Nature of Business	
Sec4.2	Parties to Business	
Sec4.3	Primary Contact Information	
	Financial Statement, business plan financial info, or other financial documents	
Sec4.4	for proposed business but not existing	
Sec4.7	Construction of facilities, follow review proc.	
	Business Application Submitted	
	Business Operation Approval	
	Applicable Businesses	
	FBO	
Sec6	Aircraft Sales	

May Provide Sales, repair, servicing arrangements Spare parts for New Arcraft New Aircraft representative example  Sec6MS3 For Office Space only - 600 square feet  Sec7 Airframe / Engine and Accessory Maintenance and Repair Sec7.1 Sufficient Equipment Sec7.1 Sufficient Equipment Sec7.1 Sufficient Manuals Sec7.1 Sufficient Availability of or access to Parts Sec7.1 Sufficient Availability of or access to Parts Sec7.2 IA or A&P rated employee  Sec8.1 I Airworthy Aircraft available for category of instruction Plus 1 airworthy Aircraft or each additional category Sec8.2 Employ appropriate rated Pilot for each catagory  Sec9.3 Flight Training Sec9.1 1 airworthy Aircraft available for category of instruction Plus 1 airworthy Aircraft available for category of instruction Plus 1 airworthy Aircraft available for category of instruction Plus 1 airworthy Aircraft available for category Sec9.2 FAA Maintained Certified Flight Instructor Sec9.2 FAA Maintained Certified Flight Instructor Sec9.2 For Individual Flight/Groud Instruction, only - 600 Sq. Ft. and no aircraft Sec10.1 1 properly certificated airworthy aircraft Sec10.2 Appropriately Certified pilot properly aircraft rated  Sec11 Fuel and Oil Services (Only FBO may SELL Fuel)  ***Rev 11.2 2000 gals JetA Sec11.1 2000 gals JetA Sec11.2 150 gal MoGas Sec11.3 Fuel dispensing equipment per regulations Sec11.4 Trie inflation equipment Sec11.5 Safe Storage and Handling of fuel per regulations NFPA 407 Sec11.6 Lawful solid waste, regulated waste disposal Sec11.7 Fueling equipment bonding wires Sec11.8 Properly located Fire Extinguishers per Fire Code Sec11.9 Fixed fuel Storage System	Sec6MS1	Sales and May provide Guarantee or warranty	
New Aircraft representative example		May Provide Sales, repair, servicing arrangements	
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Sec10.1 1 properly certificated airworthy aircraft Sec10.2 Appropriately Certified pilot properly aircraft rated  Sec11 Fuel and Oil Services (Only FBO may SELL Fuel)  R&R 13.19.070 Sec11.1 2000 gals JetA Sec11.1 2000 gals 100LL Sec11.1 150 gal MoGas Sec11.2 supply generally used aviation oils and lubricants Sec11.3 Fuel dispensing equipment per regulations Sec11.4 Towing equipment Sec11.4 Tire inflation equipment Sec11.4 Windscreen washing equipment Sec11.4 Battery recharge equipment Sec11.5 Safe Storage and Handling of fuel per regulations NFPA 407 Sec11.6 Lawful solid waste, regulated waste disposal Sec11.7 Fueling equipment bonding wires Sec11.8 Properly located Fire Extinguishers per Fire Code Sec11.9 Fixed fuel Storage System	0 40	Commorcial Skydiving	
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Sec11.9 Fixed fuel Storage System		Properly located Fire Extinguishers per Fire Code	
Sec11.9 Safety fixtures and filtering		Fixed fuel Storage System	
	Sec11.9		

0 44.0	APPENDIA I - IVIIINIIVIOVI STANDARDS IVIATRIA	
Sec11.9	Fuel octane and purity quality standards and measurement	
Sec11.9	Spill Prevention	
	Spill Prevention Countermeasures and Control Plan	
	Emergency Shutoff	
	Mobil equipment per NFPA407	
Sec11.10	20 pound BC In-Date type fire extinguisher	
Sec11.10	Bonding cables	
	Appropriate placards	
	Dead Man control for single point fueling capability	
	1000 gallons JetA	
	500 gallons 100LL	
	150 gallon MoGas	
	Approved, trained, documented, fueling personel each employee	
Sec11.14	Approved, trained, documented, idening personel each employee	
Co.40	Avionics and/or Instruments and/or Prop Repair	
Sec12	, ,	
Sec12.1	1 FAA rated radio, instrument or propeller repair technician	
	Aircraft Charter / Air Tavi	
Sec13	Aircraft Charter / Air Taxi	
Sec13.1	Intendced type class size number of aircraft to be used	
Sec13.1	1 Multi Engine or 1 Single Engine certified for AirTaxi Commercial	
Sec13.2	Properly rated pilot employed	
Sec14	Aircraft Storage	
Sec14.1	Continuous basis Hangared aircraft removal and storage	
Sec14.2	Demonstrate it can provide sufficient trained personnel	
Sec14.2	Demonstrate it can provide sufficient aircraft movement if service is offered	
	·	
Sec15	Specialized Comm Flight Service	
Sec15.1	Crop Dusting Hazarous Material Emergency Handling Plan	
Sec15.1	Spill Reporting to City	
Sec15.1	Aircraft for particular operations	
Sec15.2	Contact information	
Sec15.2	Provide sufficient trained personnel	
36013.3	1 Tovide Sufficient trained personner	
Sec16	Multiple Commercial Aeronautical Services	
	Meets SASO Requirements	
Sec16.1	Weeks SASO Requirements	
Sec17	Flying Clubs	
Sec 17	Shall meet FAA definition	
	Provide Member List address working phone number annually	
	Emergency contact person and working phone number	
	No Commercial services allowed	
Sec18	FBOs and SASOs Sub-Leasing From Another FBO or SASO	
	Shall obtain the City's written approval and the appropriate permit	
	Shall define the type of business and service to be offered by the sub-lessee.	
	Onall define the type of business and service to be offered by the sub-lessee.	
	chair define the type of business and service to be effered by the sub-lessee.	

Sec20	Environmental	
	Must comply with all related regulations	
	SASO	
Doc Ref	ltem	Y/ N/NA
Sec3	Minimun Standards for All FBOs and SASOs	
Sec3.1	Financial Investment	
Sec3.2	Business Background	
Sec3.3	Financial Resources	
Sec3.3	Management Resources	
	Faciity Details	
Sec3.6	Airport Lease, Sublease or Rent	
Sec3.6	1,000 square feet space	
Sec3.6	940 square feet operations, 60 square feet office/lounge	
Sec3.6	60 square feet administrative area	
	heated	
0 0 0	lighted	
Sec3.6	1 Aircraft tie-down space (may use public use tie-down)	
Sec3.7	Open 4 hrs per day, 3 days a week OR be available for appointment	
Sec3.7	Trained person available during operating hours  Maintain Insurance	
Sec3.8	Obtain Necessary Environmental Review and permits; maintain in effect	
Sec3.9 Sec3.10	Provide copies of necessary documents at City's Request	
Sec3.10	Frovide copies of necessary documents at City's Nequest	
Sec4	Sec.4 Applications and Qualifications	
Sec4.1	Nature of Business	
Sec4.2	Parties to Business	
Sec4.3	Primary Contact Information	
	Financial Statement, business plan financial info, or other financial documents	
Sec4.4	for proposed business but not existing	
Sec4.7	Construction of facilities, follow review proc.	
	Business Application Submitted	
	Business Operation Approval	
	Applicable Businesses	
Sec6	Aircraft Sales	
	Sales and May Provide Guarantee or warranty	
200011101	May Provide Sales, repair, servicing arrangements	
	New Aircraft representative example	
Sec6MS2	Can be subleasee of FBO	
	Must meet SASO Requirements	
Sec6MS3	For Office Space only - 600 square feet	
S007	Airframe / Engine and Accessory Maintenance and Repair	
Sec7		
Sec7.1 Sec7.1	Sufficient Equipment Sufficient Supplies	
Sec7.1	Sufficient Manuals	
Sec7.1	Sufficient Availability of or access to Parts	
3e07.1	outlident Availability of of access to falls	

Sec7.1	Required for Certification by the FAA	
Sec7.2	IA or A&P rated employee	
Sec8	Aircraft Rental	
Sec8.1	1 Airworthy Aircraft available for category of instruction	
	Plus 1 airworthy Aircraft for each additional category	
Sec8.2	Employ appropriate rated Pilot for each catagory	
	Elight Training	
Sec9	Flight Training	
Sec9.1	1 airworthy Aircraft available for category of instruction Plus 1 airworthy Aircraft for each additional category	
0 0 0		
Sec9.2	FAA Maintained Certified Flight Instructor For Individual Flight/Groud Instruction, only - 600 Sq. Ft. and no aircraft	
Sec9.3	For individual Flight/Groud instruction, only - 600 Sq. Ft. and no alicialt	
Sec10	Commercial Skydiving	<del>                                     </del>
Sec10.1	1 properly certificated airworthy aircraft	
Sec10.1	Appropriately Certified pilot properly aircraft rated	}
0001012	The state of the s	
Sec11	Fuel and Oil Services (May not SELL Fuel)	
	Individual, corporate or private aircraft owners are allowed to fuel aircraft that	
SOC	they own or lease themselves or by their employee as allowed by the FAA	
R&R 13.19.070		
R&R 13.19.070F1	Fueling Permit Required	
	Marianian and Marianian and and Marian Dana Banasia	
Sec12	Avionics and/or Instrument and/or Prop Repair	
Sec12.1	1 FAA rated radio, instrument or propeller repair technician	
Coolo	Aircraft Charter / Air Taxi	
Sec13		
Sec13.1 Sec13.1	Intendced type class size number of aircraft to be used  1 Multi Engine or 1 Single Engine certified for AirTaxi Commercial	
Sec13.1	Properly rated pilot employed	
36013.2	r ropeny rated pilot employed	
Sec14	Aircraft Storage	
Sec14.1	Continuous basis Hangared aircraft removal and storage	<del>                                     </del>
Sec14.2	Demonstrate it can provide sufficient trained personnel	1
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Sec15	Specialized Comm Flight Service	
Sec15.1	Crop Dusting Hazarous Material Emergency Handling Plan	
Sec15.1	Spill Reporting to City	
Sec15.1	Aircraft for particular operations	
Sec15.2	Contact information	
Sec15.3	Provide sufficient trained personnel	
	Multiple Commonsiel Agreementical Commisses	
Sec16	Multiple Commercial Aeronautical Services	
Sec16.1	Meets SASO Requirements	

	APPENDIX I - MINIMUM STANDARDS MATRIX	1
Sec17	Flying Clubs	
Sec17	Shall meet FAA definition	
	Provide Member List address working phone number annually	
	Emergency contact person and working phone number	
	No Commercial services allowed	
Sec18	FBOs Sub-Leasing From Another FBO or SASO	
	Shall obtain the City's written approval and the appropriate permit	
	Shall define the type of business and service to be offered by the sub-lessee.	
Sec20	Environmental	
	Must comply with all related regulations	
	NABO	
Doc Ref	ltem	Y/N/NA
	PERMIT IN LEU OF SECTION 4	
	Nature of Business	
	Parties to Business	
	Primary Contact Information	
	Acquire and Maintain Insurance	
	Obtain Necessary Environmental Review and permits; maintain in effect	
	Provide copies of necessary documents at City's Request	
	Business Application Submitted	
	Business Application Approval	
	Non-Airport Based Operators (NABO) and Non-Standard Specialized Aviation	
Sec19	Service	
	Operations (NSASO)	
Sec19.1	Obtain Permit (renew annually)	
Sec19.2	Aircraft Sales \$350.00 Annual Fee	
	Aircraft Airframe, Engine and Accessory Maintenance and Repair: \$350.00	
Sec19.2	Annually	
Sec19.2	Aircraft Rental: \$350.00 Annually	
Sec19.2	Flight Training: \$350.00 Annually	
Sec19.2	Skydiving: As prescribed in Longmont Municipal Code 4.64.040.D	
Sec19.2	Avionics, Instruments, and Propeller Repair: \$350.00 Annually	
Sec19.2	Aircraft Charter and Air Taxi: \$350.00 Annually	
Sec19.2	Specialized Commercial Flying Services: \$350.00 Annually	
Sec19.3	Insurance	
Sec19.4	Copies of Licences, Approvals, legal docs for City	
Sec19.5	Contact information address and working phone number	
Sec 19.5		_
Sec 19.5	Environmental	
	Environmental  Must comply with all related regulations	

	NSASO	
Doc Ref	ltem	Y/N/NA
	PERMIT IN LEU OF SECTION 4	
	Nature of Business	
	Business Plan for proposed business but not existing	
	Parties to Business	
	Primary Contact Information	
	Acquire and Maintain Insurance	
	Obtain Necessary Environmental Review and permits; maintin in effect	
	Provide copies of necessary documents at City's Request	
	Business Application Submitted	
	Business Application Approval	
	Non-Airport Based Operators (NABO) and Non-Standard Specialized Aviation	
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Sec19.3	Insurance	
Sec19.4	Copies of Licences, Approvals, legal docs for City	
Sec19.5	Contact information address and working phone number	
Sec20	Environmental	
	Must comply with all related regulations	